

## Checklist for Cobweb members attending a group event

### In advance (ASAP):

1. When confirming your plan to attend, you will be asked to confirm that you have read these guidelines and will adhere to them. A COVID monitor will be at the event and has the right to ask you to leave if you intentionally or repeatedly break the rules.
2. Your name, instrument, address and phone number will be used to arrange seating in advance, and to prepare a list of attendees. This list will be held by the Cobweb Orchestra and/or the venue provider for mandatory test and trace purposes for 21 days. Provision of your details implies consent to this process, and you may not attend if you withhold this consent.
3. You will need to bring your own music parts, downloaded and printed from a website, usually Petrucci website. Links to the source website will be provided. Also bring a music stand

### On the day:

1. Do not attend if you have Covid symptoms (fever, persistent cough, loss of taste/smell), you are self-isolating for any reason, you have been in recent contact with a case, or you are waiting for a test result.
2. Strict social distancing of 2m will be in place at all times, indoors and outside.
3. Arrive in good time to allow safe set up of the orchestra. It is permissible to socialise outdoors in a group of up to 6 people, but always maintaining 2m social distancing.
4. Wear a mask at all times indoors when you are not blowing (wind players), eating or drinking. You may need more than one mask, and a plastic bag in which to store them
5. Enter the building one at a time. On entry, either scan the track-and-trace QR code displayed at the entrance if you have the relevant NHS app, or go directly to your seat
6. Seats will be set out in advance with a seating plan, and you will be guided to your seat by the COVID monitor. Do not move the seats.
7. Remain in your seat throughout the rehearsal, other than to use the toilets or to leave for a mandatory rehearsal break. **While indoors, do not mix or mingle with anyone.**
8. Playing will be indoors, but doors and windows may be open to aid ventilation during play or between sessions. Please be prepared for this and dress accordingly. Bring clothes-pegs for music in case it is draughty.
9. There will be a mandatory break to ventilate the rehearsal space, which will usually take place outdoors.
10. Please bring hand-sanitiser and use it often.
11. Please bring your own food, drink, cup, music, pencil and stand.
12. Please keep all your personal belongings next to your seat. Put your instrument in its case if practical, during breaks
13. Wind/brass players please bring paper or fabric towels to collect drips, and a plastic bag to seal these in and take away at the end. Ideally, something to wipe area afterwards too.
14. Please be conscious of any players near you with hearing difficulties. They may find the additional spacing and the mask-wearing makes life very difficult, so be prepared to slow speech down and articulate clearly. This is safer and more effective than excessive volume.

***These guidelines are strict, but exist to keep us all safe and to protect the Cobweb Orchestra and its venues. However much you may want to socialise with friends, at this stage this is the only way we can play together lawfully. Hopefully better times will come soon!***